



KELOWNA
CURLING CLUB



551 RECREATION AVENUE KELOWNA, BC V1Y 7V5 250.762.3112

**ANNUAL GENERAL MEETING
MINUTES OCTOBER 6, 2022**

CALL TO ORDER: Club President Jan Martens called the meeting to order at 7:12pm.

QUORUM: Quorum is 3 or more members present. 16 members were present.

APPROVAL OF AGENDA:

Motion: Moved by Tara Thompson. Seconded Peter Ellison.

CARRIED

APPROVAL OF 2020-21 AGM MINUTES:

Motion: Moved by Margie Campbell and Seconded by George Mapson to approve the October 7, 2021, AGM minutes.

CARRIED

2021-22 FINANCIAL REPORT:

Dan Chun reviewed the Independent Practitioner's Review Engagement Report and financial statements of KCC Financial Statements for the year ending April 30, 2022.

The report identifies the work done is completed under the Canadian Generally Accepted Standards for Review Engagements and that the procedures are substantially less in extent than work done in an Audit and therefore, the report does not express an opinion on the financial statements.

The conclusion from Heymen Owen CPA is 'Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of the Kelowna Curling Club as at April 30, 2022, and the results of its operations and its cash flows in the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Financial Position:

Assets

Comparing April 2022 to April 2021, the assets have decreased by \$12,211. The decrease is due to collection of prior year accounts receivable and government COVID wage support receivable.

Liabilities

Total liabilities have increased by \$56,233 during the year mainly as a result of government COVID support under the HASCAP loan program of \$200k, less using that to pay down accounts payable. There was also approximately a \$14k increase in league fees paid in advance.

Net Assets

Decreased \$68,403 as the result of the current year deficit from operations.

Revenue and Expenses:

Dan Chun commented that the year-to-year comparatives varied in many lines due to the impact of COVID on the 2021 financial results. While not yet back to full capacity, revenues and related operating expenses were greatly improved over 2021.

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Total revenue has increased by \$258,437.
Total expenses have increased by \$323,515.

The Net Deficit of \$68,444 was driven by unexpected costs related to wages from inflation and overtime due to staff shortages, repairs directed by WorkSafe BC related to ammonia safety and various others as operations resumed from a year of inactivity.

Changes in Net Assets:

This shows the movement of the net assets during the year.

- Net assets of the beginning of the year
- Deficiency of revenue over expenses
- Purchase of tangible capital assets
- Amortization of tangible capital assets
- Amortization of deferred capital contributions
- Interfund transfer

Cash Flow:

The statement shows the inflows and outflows of cash during the year. The cash at the end of the year was \$10,807. The long-term financing of \$200,000 was the HASCAP loan the club was eligible to receive to “keep the lights on”. The “Highly Affected Sectors Credit Availability Program”, (HASCAP) loans are for entities that had seen their revenues decrease by 50% or more due to COVID-19 and the global pandemic.

The remaining pages, which are Notes to the Financial Statements, identify:

- the purpose of the organization,
- accounting policies,
- tangible capital assets,
- long term debt,
- Canada Emergency Business Account,
- deferred capital contributions
- financial instruments
- remuneration paid to directors and employees.
- financial impact of the novel coronavirus (Covid 19)

Questions:

Bryan Lyall asked if the change in charging users for credit card fees would impact the financial statements. Dan Chun noted that the new Board of Directors could review the current club practices and make a determination and subsequently notify the members of any changes.

Motion: Moved by Dan Chun and seconded by Brett Thompson to approve the KCC Financial Statements for the year ending April 30, 2022. **CARRIED**

Motion: Moved by Dan Chun and seconded by Brett Thompson to appoint the accounting firm of Heymen Owen to conduct the financial review of the Kelowna Curling Club’s 2023 accounts and provide fiscal year end statements. **CARRIED**

BOARD OF DIRECTORS’S REPORT: Written Report Attached.

Jan Martens, President announced that this 2022-23 curling season will be the Kelowna Curling Clubs 80th anniversary being celebrated with a Homecoming Spiel October 22 and items in the pro shop for members to purchase and support the celebrations. The board participated in the Building Excellence and Sustainability Together Intensive program resulting in new Vision, Mission, Values and Priorities for the Club:

Vision - Curling for all.

Mission - The KCC is a welcoming social centre with curling programs and community events for people of all ages and abilities in the Central Okanagan.

Values

Inclusion - We believe curling should be open to people of all ages, abilities, and backgrounds and we promote participation for everyone.

Celebration - We celebrate curling as a community-building, social activity, encouraging sportsmanship, fun, and volunteerism.

Responsibility - We are committed to a safe and healthy building, care for the environment, and respect for the Syilx Nation on whose land we live, work, and play.

The membership, staff, General Manager and Board of Directors were thanked for their support.

GENERAL MANAGER'S REPORT:

Jock Tyre, General Manager, gave a brief overview of some of the facilities upgrades including:

- Carpet in the upper lounge
- Installation of 2 new-to-us compressors which were 25 years younger than the replaced ones. The cost of installation was \$10K and \$30K.
- Vent stack upgraded to code for \$30K.
- Painting - lounge is underway.
- New scoreboards to be installed by Christmas 2022.

IN MEMORIAM:

Ron Lelievre asked all the members to take a moment of silence to remember and honour the members who passed away in the past year.

LIFETIME MEMBERSHIP:

Ron Lelievre recounted the many contributions that Peter Ellison has made to the club over the past 20 + years, such as serving on the Sr. Men's Executive Committee as VP, and President and as a Director At Large (2006-2021) and on the Club Board of Directors from 2008 to 2021 fulfilling the offices of President, VP and Treasurer.

Peter has worked on multiple committees and coordinated 50/50 draws at many curling bonspiels and events, including 2012 Sportsnet Canadian Open of Curling, 2016 Canadian Interuniversity Sports Championship and 2021 75th Anniversary of the KCC and Travelers Club Championship.

Jan Martens and Ron Lelievre presented Peter with the Honorary Lifetime Membership Award.

ELECTION OF DIRECTORS:

Tammy Hughes, Governance Director, thanked those who are leaving the board at the conclusion of their term:

- Dan Chun
- Frank Cseke
- Loren Desautels
- Mark Cheyne

The Board also expresses their appreciation to the other members who served on the Board this past year and will not be continuing:

- Frank Beckman
- John Allison
- Larry Bennett
- Margie Campbell

Under our current bylaws, the Kelowna Curling Club has a board of directors made up of 14 directors [Bylaw 24(2)]. Each year we elect 7 directors for two-year terms [Bylaw 25(1)].

The following 5 board members are continuing in their second year of their two-year term (elected 2021-2023):

- Don Gyles
- Jan Martens
- Ron Lelievre

- Shaun Everest
- Tammy Hughes

There are seven (7) positions available for a two-year term and two (2) positions available for a one-year term, i.e., 9 positions in total.

Three (3) nominees were presented. In addition, nominations from the floor were called.

The nominees for the 2-year term 2022-2024 included:

- Brian Lyall (2022-2024)
- Louise Young (2022-2024)
- Gary Desrosier (2022-2024)
- George Mapson (2022-2024)

Once nominations were closed, these nominees were elected by acclamation.

The new 2022-2023 Board of Directors was welcomed and acknowledged by the members.

- **Brian Lyall**
- **Don Gyles**
- **Gary Desrosier**
- **Jan Martens**
- **George Mapson**
- **Louise Young**
- **Ron Lelievre**
- **Shaun Everest**
- **Tammy Hughes**

The members were reminded that if after this meeting any member is interested in joining the Board of Directors, they should contact any board member and an application will be forwarded to them.

QUESTIONS FROM THE FLOOR: None

ADJOURNMENT: Moved by Dan Ring that the meeting be adjourned at 7:45 pm

PRESIDENT'S WRITTEN REPORT:

We respectfully acknowledge that we have the honour of living, working, and playing on the Unceded territory of the Syilx Nation,

We are looking forward to this curling season. This is our first year with no mandatory Covid restrictions and it just feels good.

We are celebrating our 80th Anniversary this year and will be starting the season with a Homecoming Spiel on October 22.

Last year the Kelowna Curling Club Board was invited by the City of Kelowna to participate in the Building Excellence and Sustainability Together intensive program. Also known as BESTi. It was created to assist not-for-profit organizations in the Central Okanagan with training/ tools in capacity building, developing stronger governance, management, administrative systems, financial resources and programs.

As a result we have new Vision, Mission, and Value statements. A true reflection of our goals, Copies are on the table.

I want to thank the Board members and the GM for their participation and commitment to this

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successful journey. We are on our way to developing a robust strategic plan for the Kelowna Curling Club.

A special thank you to the GM and the office, ice, lounge, and kitchen staff for all their hand work. It was somethings stressful and challenging due to staff shortages, The members truly Appreciate the efforts of our curling club staff.

A heartfelt thank you to all the board members who have served, you the members, over the past year. Their volunteer efforts have helped the club move forward and overcome the challenges of what Covid raised. Also a thank you to all of you, our members, for supporting the club, and attending tonight's AGM.